CURRICULUM-VITAE

PROFILE: PRESONAL INFORMATION:-

Name :-   AMAN KASHYAP
Address :- VPO – NAGEHAR, TEH.- BAIJNATH, DISTT - KANGRA, HIMACHAL PRADESH -176128
Phone Number : +91 9805396438
Email Address: amukashyap20@gmail.com

ABOUT ME :-

Highly motivated professional in the field of teaching . Recognized consistently for teaching diverse group of students with an extensive pool of knowledge. Proven track record in handling difficult situations and making students utilize and realize their full excellent problem-solving skills and advanced Tally/excel knowledge adaptive to new online trainings.
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EDUCATION:-

Master of Commerce, Completed, Himachal Pradesh University Shimla 2019.
Bachelor of Commerce, Completed, Himachal Pradesh University Shimla 2017
12th, Completed, Himachal Pradesh School Board of Education Dharmashala 2014.
10th, Completed, Himachal Pradesh School Board of Education Dharmashala 2012.

CERTIFICATION/s :-

- Diploma in Computer Application, AISECT 2014-15.
- Advance Certificate Program in Financial Accounting & Taxation, Tally Institute Of Learning, Bangalore, 2018.

SKILLS :-

Excel , Tally, HTML Editing Tools
Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint, Microsoft Outlook Express
Languages Known: basic of C++
Exceptional knowledge of general math, reasoning and quantitative techniques
Immense ability of problem solving attitude
Remarkable ability to demonstrate and follow the anticipated instructions
Excellent presentation and communication skills
Strong analytical and problem solving skill

WORK EXPERIENCE :-

Institute name: Dream's Way Academy & IT Institute   *1st FEB'20 to Till date*

Role: **Reasoning and Banking faculty**
- Prepared undergraduate and graduate students for various aptitude tests.
- Provided tips on shortcut methods and prepared students for aptitude tests.
- Undertook separate sessions for the part time students on weekends.

- Planned and conducted personality development training.
- Provided effective support to learners with special needs and kept them motivated..

Institute name: Dream's Way Academy & IT Institute   *MAR'18 to SEP'19*

Role: **Computer Teacher**

- Working as a Computer Teacher & Tally with the following responsibilities:
- Provide fundamental programming along with computer applications to students.
- Preparing presentations on various curriculum topics.
- Giving presentations on for computer related topics
- Conduct team online learning sessions   for basis in Computers for students .

PERSONAL DETAILS :-

FATHER NAME   SH. RAMESH KASHYAP
MOTHER NAME   SMT. REENA DEVI
D.O.B.   19, JUNE 1996
GENDER   MALE
NATIONALITY   INDIAN
RELIGION   HINDU
MARITAL STATUS   SINGLE

DATE:-   **AMAN KASHYAP**