

CURRICULAM VITAE

AMBIKA VARSHNEY

H. No.-950-P, Sector-9

Urban Estate,

Karnal (Haryana)-132001

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CAREER OBJECTIVE

“To pursue a challenging career and be a part of progressive organization that gives a scope to enhance my knowledge and utilizing my skills towards the growth of the organization.”

ACADEMIC QUALIFICATION

EXAMINATION	YEAR	INSTITUTION	BOARD	PERCENT AGE
M.COM	2018	GOVERNMENT COLLEGE FOR WOMEN,KARNAL	KURUKSHETRA UNIVERSITY	70.16%
B.COM	2016	GOVERNMENT COLLEGE FOR WOMEN,KARNAL	KURUKSHETRA UNIVERSITY	65.36%
10+2	2013	DYAL SINGH PUBLIC SCHOOL	C.B.S.E	74.60%
SSC	2011	DYAL SINGH PUBLIC SCHOOL	C.B.S.E (C.C.E.)	7.2

WORK EXPERIENCE

Account Manager

Kaulson Overseas Pvt.Ltd.

7/52 South Patel Nagar (New Delhi-28)

ACHIEVEMENTS

- Participated in PIET Quest 2012 organized by PIET.
- Got 2ⁿ position in Financial accounting in B.com 1st Semester in the field of academics.
- Got 1st position in Corporate Accounts in B.com 3 Semester in the field of academics.
- Got 3rd position in Aggregate in M.com 2nd Semester in the field of academics.
- Organize and participated in various inter-college and inter-school activities.

SKILLS

- Modest knowledge of business intelligence tools like Ms-Word, Power-point, Excel.
- Proficient in software such as Tally.
- HTML.

PERSONAL STRENGTHS

- Highly motivated and eager to learn new things.
- Strong motivational and leadership skills.
- Ability to produce best result in pressure situation.
- Excellent communication skills in written and verbal both.
- Ability to work as individual as well as in group.

HOBBIES

- Listening Music.
- Studying.

PERSONAL DETAIL

- | | |
|------------------|-----------------------------|
| • Father's Name | Mr. Mukesh Chandra Varshney |
| • Mother's Name | Mrs. Pushpa Varshney |
| • Date of Birth | 01 st Oct,1995 |
| • Sex | Female |
| • Nationality | Indian |
| • Marital Status | Unmarried |
| • Language Known | English, Hindi |

Yours faithfully

Date:

Place:

AMBIKA VARSHNEY

