

Anubhav Singh Swarn

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Summary

Highly motivated Subject Matter Expert with a strong foundation in creating engaging content, managing projects, and meeting deadlines. Eager to leverage skills in content creation, editing, and project management to contribute to a team's success.

Experience

Subject Matter Expert | Arihant Publications India Limited | June 2024 – Current

- Developed and finalized comprehensive math solutions for government exams (SSC, Bank, Railways), blending basic methods with short tricks to cater to diverse learning needs while ensuring precision, accuracy, and strict adherence to guidelines.
 - Conducted rigorous quality checks on chapter wise and practice materials, upholding the highest standards in government and one-day exam preparation content.
 - Created and reviewed practice mock questions, assessing difficulty levels and revising challenging questions.
 - Revised Fastrack book, ensuring content is consistent and aligned with theoretical concepts.
 - Delivered bilingual content (English/Hindi) with clarity and precision, collaborating effectively with subject matter experts.
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Executive Content Developer | Adda247 Publication | May 2023 – May 2024

- Enhanced content quality through meticulous proofreading and editing, maintaining accuracy, clarity, and consistency while cross-checking source material.
 - Crafted engaging book summaries and highlights, effectively capturing content essence, and fostering reader understanding and interest.
 - Acquired hands-on experience in book formatting, ensuring professional content presentation adhering to publishing standards.
 - Effectively managed competing deadlines, maintaining productivity and quality in high-pressure environments.
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Publications & Contributions

- **SSC Powerpack Maths 7000+ Questions** – Author, Published by Arihant Publications, 2025
- **Objective Arithmetic 3000+ Questions** – Contributed as a Team Member, Published by Arihant Publications, 2025

Skills

- Content Creation & Strategy
- Editing & Proofreading
- Project Management
- Microsoft Office Suite (Word, Excel, PowerPoint)

Education

- Bachelor of Computer Application (BCA) | Rajiv Academy for Technology and Management

Software Development Training

Developed project: "Automatic Banking Solution Machine"