

RESUME



ARVIND KUMAR

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CARRIER OBJECTIVE :

To secure position with a progressive company in which my experience, education and abilities can be fully utilized, and which will offer continuing challenges and opportunities for growth. Interested transitioning to a student-centered career, offering guidance to prospective students on academic programs and degree options. Have a goal to help students match their interests with these options and be a liaison between the university and prospective students."

PERSONAL DETAIL:

Name	ARVIND KUMAR
Father's Name	SH.JAGAN NATH
Mother's Name	SMT.ROSHANI DEVI
Date of Birth	24.05.1979
Marital Status	MARRIED
Nationality	INDIAN
Languages Known	Hindi, Punjabi, English

ACADEMIC QUALIFICATION:

10 th	From -Punjab- school -board- Mohali	54%
10+2	From- Punjab- school- board- Mohali	44%

TECHNICAL QUALIFICATION:

- B.Sc (IT) With 64% Marks from Punjab Technical University DEP (Distance Education Program)
- Hardware full knowledge of Assembled- PC-Laptop-Printer etc. work
- Software full knowledge of installation of all software repair all window

INTERPERSONAL SKILLS:

Experience:-

- 1) **PTU:-** Worked as Admission Executive in PTU Study Center Talwara from 2003 to 2008.
- 2) Worked as District Admission Coordinator in Karnataka State Open University from 2008 to 2013.
- 3) Authorized by Maharishi Dayanand University Rohtak and Punjab Infotech Mohali to operate own study center from 2013 to 2015
- 4) **BAJAJ ALLIANZ:** In this company I worked as SM - I worked one year and I gain many experience From this company also.
- 5) **Rayat Bahra Group of Education:** I was working in Hoshiarpur Rayat bahra Group of Education Campus as a Marketing executive from Nov 2022 to Dec 2024.
(Area included Baghpur Sataur ,Haryana,Garhdiwala,Kamahi Devi,Dasuya,Mukerian,Talwara,Himachal pardesh ,Talwara to Jasoor Dhmeta)
- 6) **CT Group of Institution Jalandhar** (shahpur campus + Maqsuda + CT University Ludhiana) : I am working here as a Marketing Area Manager From Jan 2025 to till now.
 - **My current Salary in this Group 35000/-pm. + Travel Allowance also 15000 separately paid credited in my account.**

Communication:- I can share my thoughts with students in Punjabi, Hindi and English very well I can influence children well with my speech.

HOBBIES:

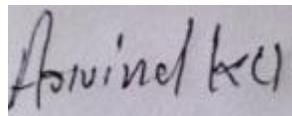
1. Listen Music, Travelling, Social work
2. Playing Badminton
3. Reading Books

DECLARATION:

I hereby declare that the information write above is true to the best of my knowledge and has been written by me. In case any information is found is correct, I will be held responsible.

Place:-TALWARA

ARVIND KUMAR



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