

<p align="center">CORRESPONDENCE ADDRESS</p>	<p align="center"><u>Objective</u></p>
<p>PANCHSEEL HYNIS,SEC-1,NOIDA PIN-201306(UTTAR PRADESH) INDIA CONTACT NO :8349138488 EMAIL ID: chandreshsharma1508@gmail.com</p>	<p>Keep the skills so dynamic that mean worthful for everyone. I always believe in karma.</p>
<p><u>CORE ELEMENTS OF MY LIFE</u></p> <ul style="list-style-type: none"> ➤ <i>Strong Will Power</i> ➤ <i>Ethics</i> ➤ <i>Morality</i> ➤ <i>Honesty</i> ➤ <i>Dedication</i> 	<p>❖ <u>Professional qualifications</u> M B A (FINANCE & H R) : MPCT</p> <p>➤ <u>Academic Qualifications</u> JIWAJI UNIVERSITY(B.COM)</p> <p>➤ 12th (BIEC) TPS COLLEGE(Patna)Bihar</p> <p>➤ 10th (CBSE) HOLLY MISSION SCHOOL (Patna) Bihar.</p>

Work Experience:

Organization : PARAMOUNT COACHING
Establishment : 2005
Designation : Branch manager
Duration : Sep to till now
Location : BADARPUR, DELHI

Company Profile:

India's Famous and Most Trusted Best UPSC & MPPSC Established in the year 2005, Paramount Coaching Centre Pvt. Ltd (Head Office) in Dr. Mukherjee Nagar, Delhi is a top player in the category Tutorials for JEE in the Delhi. This well-known establishment acts as a one-stop destination servicing customers both local and from other parts of Delhi. Over the course of its journey, this business has established a firm foothold in its industry. The belief that customer satisfaction is as important as their products and services, have helped this establishment garner a vast base of customers, which continues to grow by the day. This business employs individuals that are dedicated towards their respective roles and put in a lot

of effort to achieve the common vision and larger goals of the company. In the near future, this business aims to expand its line of products and services and cater to a larger client base. In Delhi, this establishment occupies a prominent location in Dr. Mukherjee Nagar. It is known to provide top service in the following categories: Tutorials, Institutes, Competitive Exam Tutorials, IAS Tutorials, Bank Exam Tutorials, UPSC Tutorials, Staff Selection Commission Tutorials, Tutorials for Government Jobs.

Job Responsibilities:

- *Multitasking, make quick business decisions and work in a fast-paced environment*
- *Self-motivated and energetic*
- *Organized and detail oriented*
- *Effective time management skills*
- *Excellent communication*
- *Analyze financial reports and manage expenses*
- *Maintain relationships*

Work Experience:

Organization : PCE ACADEMY
Establishment : 2010
Designation : Branch manager
Duration : January 2020 to Feb 2022
Location : Indore

Company Profile:

Founded in 2010 India's Famous and Most Trusted Best UPSC & MPPSC Coaching in Madhya Pradesh. The institute offers quality education services for UPSC & MPPSC, Civil Service Exam preparation including General study preparation and Public administration preparation services with India's highly experienced faculty. We believe in the best, hence, being an institute of excellence we provide the best classes for UPSC & MPPSC preparation in Indore region. Success never comes in a single day, it's a process. We guide you in a right way to achieve that success .

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- *Multitasking, make quick business decisions and work in a fast-paced environment*
- *Self-motivated and energetic*
- *Organized and detail oriented*
- *Effective time management skills*
- *Excellent communication*
- *Lead a competitive environment that fosters team building and hardwork*
- *Analyze financial reports and manage expenses*

Work Experience:

Organization : YOUTH IAS INSTITUTE

Establishment : 2012

Designation : BRANCH manager

Duration : JANUARY 2016 to December 2019

Location : INDORE

Company Profile:

10 years ago , a well known educationalist industrial entrepreneur and social reformer, founded youth institute at Indore providing a lone coaching platform for the educated youngsters of M.P and Chhattisgarh for confidently appearing in the central and state Civil service examinations. Here the competitors will find a 10 years old platform trodden by the footstep of thousands of competitors being groomed for taking over senior jobs of class i or ii officers in central & state services. At present more than seven thousand gazetted employees in the civil service sector working in blocks, tehsils, districts and divisions of M.P and Chhattisgarh.

Job Responsibilities:

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- **Self-motivated and energetic**
- **Organized and detail oriented**
- **Effective time management skills**
- **Excellent communication**
- **Lead a competitive environment that fosters team building and hard work**
- **Analyze financial reports and manage expenses**

Work Experience:

Organization : KD CAMPUS
Establishment : 2015
Designation : Branch manager
Duration : June 2015 to December 2015
Location : Delhi

Company Profile:

Established in the fond memory of Late **K D Singh** the father of the **Founder and Director of K D Campus, Ms. Neetu Singh**, it offers coaching for entrance examination of various competitive examinations like **SSC, BANK PO, SSC JE, IBPS SPECIALIST OFFICER, AIRFORCE, SSC (JE), SSC (STATISTICAL INVESTIGATOR), MEDITECH FOUNDATION COURSES, STATE POLICE OFFICER EXAMS, CLAT , LLB ENTRANCE EXAMS.**

Job Responsibilities:

- **Multitasking, make quick business decisions and work in a fast-paced environment**
- **Effective time management skills**
- **Excellent communication**
- **Lead a competitive environment that fosters team building and hard work**
- **Analyze financial reports and manage expenses**

ACHEIVEMENTS

- **CRACKED IBPS PO 2012**
- **CRACKED IBPS RRB OFFICER 2013**
- **CRACKED IBPS RRB ASSISTANT 2013**
- **CRACKED IBPS CLERK 2011**

EXAMS GIVEN

EXAMS GIVEN UPSC 2013, 2014, 2019

EXAMS GIVEN MPPSC 2017, 2019

EXAM GIVEN BPSK 2021,2022

SEMINARS

Taken more than 50 seminars on “**Motivation**” and “**Leadership**”

Topic: - “Importance of Motivation” and “Quality of good leaders”

KEY SKILLS

- **Smart Working, Problem Solving ability & highly motivated Communication.**
- **Leadership Qualities.**
- **Highly Self Motivated and resourceful professional.**
- **Proficient in Team Management.**
- **Progressive Management skills with innovation to consistently meet deadlines.Possess attitude towards acquiring knowledge with short learning curve.**

PERSONAL DATA

Father’s Name : MR. Ram Shlok Sharma

Gender : Male

Languages : English & Hindi.

I hereby declare that the above mentioned information is true to my belief.

Date-

Place-