

Kopal Rastogi

Lucknow, India

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kopal.rastogi500.kr@gmail.com

COMPUTER SKILLS

Languages

- Proficient in: Java
- Familiar with: C, C++, HTML

Software

- Platforms: Microsoft Windows
- Applications: Microsoft Office

ACADEMICS

B.A. from Isabella Thoburn College (59%) [2018]

Lucknow, Uttar Pradesh, India

Class 12 Commerce with Computer - ISC from City Montessori School (85.1%) [2015]

Lucknow, U.P., India

Class 10 Commerce and Maths - ICSE Board from City Montessori School (85.1%) [2013]

Lucknow, U.P., India

Pursuing LLB from Jai Narayan PG College

Lucknow, U.P., India

STRENGTHS

- Quick learner, consistently updating and enhancing my skills.
 - Self-motivated
 - Excellent verbal and writing communication skill
 - Courage to learn new things
 - Flexibility and adaptability to work in any kind of circumstances
 - Good initiator of any work
 - Teamwork and leadership
 - Deep imagination power
 - Disciplined, have patience, and good etiquette
 - Good knowledge of Core Java.
 - Seeking a challenging and rewarding opportunity with an organization of repute which recognizes & utilizes my true potential while nurturing my analytical and technical skills in the field of content writing and managing a team.
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PERSONAL DETAILS

Date of Birth: 05th August 1997

Gender & Status: Female & Unmarried

Nationality: Indian

Permanent Address: 293/375, Old Haider Ganj, Lucknow - 226003, Uttar Pradesh

Languages Known: English, Hindi

PERSONAL INTEREST

Reading novels,newspaper, Writing poems and quotes, Dancing,cooking

EXPERIENCE

Currently working as an English Lecturer at Mahendra Educational Pvt Ltd, kolkata.

➤ Taken workshops of selected candidates for final tier in SSC exams

(CGL,CHSL,MTS), RRB, IDBI etc.

➤ Taken workshops of LIC Assistant/ ADO exam of candidates.

➤ Taken PRT's of SBI PO/CLERK.

• Worked as Senior executive in Spectrum Venture Pvt Ltd (content writer) (6moths experience)

➤ Conducted RESEARCH PROGRAMME on grammer rules for competitive exams Book- 'ELINGUA'.

• Worked as a Course Co-ordinator for YouTube Channel for Spectrum Educart.

• Worked as Computer, English senior teacher at Mind's Eye Classes, Lucknow.(5yrs experience)

• Attended 2 days workshop on 'How to interact with parents(customers)'' organized by Excellia School.