

Monika Patil

Jalandhar Cantt, Punjab • patilmonika162002@gmail.com • (+91)9359552511

PROFILE SUMMARY

Skilled in personalized instruction, fostering a positive and engaging learning environment.

SKILLS

TECHNICAL SKILLS

- Proficient in using email, messaging, and video conferencing tools, Skilled in creating presentations, documents, and data visualizations to enhance the clarity of information shared.
- Familiarity with education software and tools.
- Ability to use technology to enhance teaching and administrative task.

SOFT SKILLS

- Organizational Skills, Management, Communication Skills, Curriculum Development, Problem Solving Skills, Team Player, Adaptability, Empathy and Patience, Leadership Skills, Detail-Oriented.

EXPERIENCE

Academic Counsellor , Event Organizer

Bansal Institute , Kota , Rajasthan

EDUCATION

- Bachelor of Technology (Pursuing) – Specialization: Computer Science

Place – Lovely Professional University, Phagwara

- Intermediate

CBSE Board (Percentage – 81 %)

Place – Kota , Rajasthan.

- Matriculation

Maharashtra Board (Percentage – 86 %)

Place – Dhule , Maharashtra

CERTIFICATIONS

Effective Communication | Leadership | Effective Time Management | Building Positive Attitude

LANGUAGES

English | Hindi | Marathi