

CURRICULUM VITAE

ISHA JINDAL

Ho.No.9280
St.No.27
Kot Mangal Singh
Ludhiana

Phone: (91) 0161-2497993,

Mobile: 98763-64455
jindalvipan@gmail.com
ishajindal84@gmail.com

Objective To get the satisfaction and to serve the nation by teaching students that provides me an opportunity and environment to utilize my potential, skills, hard-work and dedication towards achievement of individual and institutional goals.

AREAS OF EXPERTISE

Teaching

- Having comprehensive knowledge of a teacher's professional duties and legal responsibilities.
- Developing lessons and activities that encourage students to be involved in class.
- Expertise in using technology to enhance teaching and learning.
- Able to work in stressful situations.
- Looking after the welfare of pupils, especially signs of abuse and neglect.
- Experience of working in a team environment.
- Able to act on own initiative in identifying and resolving academic and teaching shortcomings.
- Ensuring that all classwork and coursework resources are kept safe and secure.

Personal

- Ability to prioritize so that deadlines are always met.
- Willing to plan an active role in developing an ever-changing curriculum.
- Enjoy working with children and young people.

Career History

- Possessing an enthusiastic teaching style that keeps pupils engaged.
- Logical, passionate and determined when approaching problems.
- Served as coordinator at Sacred Heart Convent School (ICSE), Ludhiana.
- Experience of teaching comprehensive English and taking IELTS batches with IBS and IBT institute.(Sep 2013 to Feb 2016)
- Worked as H.O.D.in English and incharge of all the extracurricular activities at Green Land Convent School, Ludhiana.
- Running, successfully, own Coaching Centre for three years
- Worked as H.O.D. in C.S. at CT Institution Of Engg., Management &Tech. Jalandhar (Session 2008-09)
- Worked as a Lecturer in C.S. at Guru Gobind Singh college of Engineering & Technology Talwandi Sabo (Session 2007-08)
- Worked as a Lecturer in English at R.S.D. College. Ferozepur City (Session 2005-07)

Professional Educational Credentials

- M.Phil (English) from Chauhdary Devilal University Sirsa (2006-07) with A+ grade to the credit
- M.A. (English) from D.A.V. College Jalandhar affiliated to GND University Amritsar with 58% marks

Academic Educational Credentials

- **Bachelor of Arts (B.A)** from Panjab University Chandigarh with 67% marks
- **Senior Secondary from** Guru Karam Singh College with 67% marks
- **Secondary from** Punjab School Education Board Mohali with 72.15% marks

Extra Curricular Activities

- Classical & Western Dance, Elocution
- Attended an NSS Camp held at Dev Samaj College, Ferozepur, organized for the awareness of rural class organized by Punjab University

Personal Skills

Comprehensive Problem Solving Abilities, Excellent Verbal And Written Communication Skills, Excellent Inter-personal skills, Willingness To lead and facilitate Teams, Dedicated and Hard Worker.

Strength Confident, Determined, Adjustable, Responsible, Humorous Nature, Hard Worker

Hobbies Listening Music, Traveling, Reading Books, Visiting Libraries & Meeting People

Personal statement

A well-presented, articulate and conscientious professional who is keen to secure employment with an institution that is committed to excellence. I am committed to give students the best possible education, and help them to develop a lifelong enthusiasm for learning. As a superb communicator I am more than able to establish a classroom atmosphere in which pupils are held accountable for their own behavior. Right now, I am looking for a suitable teaching position with an institute that has an enthusiastic team and where I will have the opportunity to contribute to their success.

Personal Status

Husband Name Mr.Vipan Jindal
Father's Name : Sh. Prem Chand Goyal
Date of Birth : 10th June 1984
Sex : Female
Language Known : Hindi, English & Punjabi
Marital Status : Married

SIGNATURE