

<b>EDUCATION</b>			
<b>COURSE</b>	<b>YEAR</b>	<b>INSTITUTION</b>	<b>MARKS</b>
CA Final	Dec-2021	ICAI	54%
CA Intermediate	Dec-2017	ICAI	52%
CA Foundation	June-2015	ICAI	58%
B.COM.	2018	DAVV University, Indore	75%
Class XII-CBSE	2015	Mata Gujri Girls' Public School, Indore	89%
Class X-CBSE	2013	Mata Gujri Girls' Public School, Indore	9.6 CGPA

**WORK EXPERIENCE**

*Senior Audit Assistant 2+ at Deloitte & Touché LLP, India (Offices of US) April '22 – Current*

**Work Management:**

Primarily work on PCAOB Health Care & Life Sciences clients-ViewRay Inc. (having net worth \$787 Million) (Non-Integrated Audit); North South Europe clients -British Petroleum-North Sea (Group Audit) and Itochu Corporation (Group Audit) on the below areas:

- Created various memos and workpapers like understanding of the entity and its environment required for planning and Audit Opinion, management representation letter for reporting sections.
- Have conducted **virtual walkthroughs** with the client to understand and test various controls for design & implementation as well as operating effectiveness. Further, experienced with testing Entity-Level-Controls
- Created detailed Guide **Risk Assessment working papers** and having hands-on experience in performing various substantive procedures to test different balances of financial statements including but not limited to for areas – Cash, Accounts Receivable, Property, Plant & Equipment, Other Income-Warrant Liabilities, Accounts Payable, Equity (including Equity Awards Activity Testing), Stock-Based Compensation, Operating Expenses, Payroll and Revenue which involved performing test of details as well as substantive analytical procedures.
- Performed Review for Quarters including **Flux Analysis** on Balance sheet items, Income Statement items and Cash Flow Statement line items.

**Client Management:**

- With COVID-19 teaching us that virtual audits are possible and pragmatic, have gained my exposure to directly interacting with the clients –requesting, scheduling calls, and following up for various data sets required to smoothly perform audit procedures.

**Project and Team Management:**

- Being the only primary staff on both the engagements, have pro-actively lead discussions, established, and maintained healthy communication with the US Team to communicate deadlines, open items and status of various areas assigned to the team.
- Have guided, supervised junior staffs when required extra help on the engagements and reviewed their work.

**Other achievements and responsibilities:**

- Awarded with the Applause Award and received Shoutout- **“Thank it Forward”** till date for being an adaptive learner and delivering quality work within deadlines and one Highflyer Awards for achieving highest utilization (88%) on audit engagements.
- Used various Audit Tools on the areas that were performed manually earlier, to rather be more effective and efficient in terms of hours.
- Key Auditor Skills: Generally Accepted Accounting Principles (**GAAP**), Generally Accepted Auditing Standards (**GAAS**), Financial Auditing, Analytical and organizational skills, proficient in MS Excel, Detail Oriented and Proactive.

*Management Trainee at Ezee Finserv Solutions LLP, India Oct'21 –Feb'22*

- Analyzing and reviewing financial statements.
- Assessment of Financial Business Risk and preparation of CMA data and understanding of proposal notes (CAM).
- Reverting credit queries by understanding business models of clients.

- Tax Audits, Income Tax Planning & Return Filing including supervising the timely preparation of books of accounts, monthly reporting & statutory compliances for both Corporate as well as non-corporate assesses including cooperative societies.
- Engaged in **Income tax scrutinizes**, assessments and appeals on behalf of various assesses in trade and professionals.
- Entrusted compliance of TDS related work along with filling of Quarterly E-TDS Returns.
- Engaged in **detailed Ledger Scrutiny** of accounts and Finalization of Accounts i.e., Preparation of Balance Sheet, Profit and Loss Account, Cash Flow Statement, and the accompanying Notes to Accounts of a varied spectrum of clients encompassing different segments like manufacturing, retail, etc.

**EXTRA-CURRICULAR ACTIVITIES & ACHIEVEMENTS**

- MS Office; EMS, Various Deloitte Audit Tools (Omnia, Scribe, Deloitte Connect, Deloitte Signal, Iconfirm etc.)
- Leadership and Communication Skills- Participated in various seminars, public speaking events, lead and organized various events of management fests/conferences during schooling
- Won Gold Medal and Secured Ranks in National Science Olympiad, National Mathematics Olympiad & International English Olympiad
- Graduated in Universal Concept of Mental Arithmetic System (UCMAS).

**ADDITIONAL SKILLS****Certifications:**

Financial Modelling, Introduction to Investment Banking, M&A, IPO & Modeling, The Company Financial Analyst Course-2022 and Master Excel for Financial Analysis by Udemy.