

NITHIYASHREE SRIRAM

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PROFILE SUMMARY

Competencies

Teaching

- ❖ Innovative in thought and instructions.
- ❖ Excellent interpersonal and communication skills.
- ❖ Driven to succeed and excel.

Professional Snapshot

- ❖ Worked as a Senior Executive for 3 years in Sutherland Global Services Ltd., US based International BPO concern, Chennai.
- ❖ Worked as a Lecturer in Tamilnadu College of Engineering for 2 years.
- ❖ Worked as a Technical Editor in Domex company pvt ltd for 1 year, Chennai.
- ❖ Several years of experience in taking tuition for Class I to Class VIII.

QUALIFICATIONS

- Bachelor of Engineering (Computer Science) – 1996-2000 – First Class
- Institution: Sri Ramakrishna Engineering College, Coimbatore, Tamilnadu, India.

ACHIEVEMENTS

- Involved in taking care of the salary details, Attendance and PF of the employees.
- As a part of the recruitment team ,have involved in conducting interviews at the work place and various places within the city limit.
- Extensively involved in managing all aspects of the sales process.
- Demonstrated senior management attributes including leadership, ownership of projects being a strong team player.

IT SKILLS

- Operating Systems : Windows 2000/98/XP sp2
- Language : C,C++
- Office Tools : MS Office, Excel
- Web Design : HTML/DHTML, Flash, Adobe Photoshop.

PERSONAL DOSSIER

DOB : 11 November 1977
Nationality : Indian
Gender : Female
Address : Flat No- 203, Surya Apartments, Gandhi road, Shree Nagar, Belgaum, Karnataka–590017.