

# CURRICULUM VITAE

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**NAME:** PRATIBHA YADAV

**ADDRESS:** 9FH3-39, Obra Thermal Colony, Obra , Sonbhadra.

**MOB NO.:** 7704930207, 8317076612

**E-MAIL:** pratibha.y22@gmail.com

**CARRER OBJECTIVES:** SECURE RESPONCIBLE AND CHALLENGING POSITION THAT USE MY EXPERIENCE, SKILL, MANAGEMENT ABILITY AND BE REFLEX IN A POSITIVE CONTRIBUTION TO MY PROSPECTIVE EMPLOYER OBTAINING THEIR GOAL AND OBJECTIVE.

**PROFESSTIONAL QUALIFICATION:** MBA FROM UPTU IN 2012 ( HR/ Finance )

**ACADEMIC QUALIFICATION:** GRADUTAION FROM AGRASEN PG COLLEGE in BSc. (BIO) IN 2010  
INTERMEDIATE FROM U.P BOARD IN SCIENCE STREAM IN 2007.

**SUMMER TRAINING DETAILS:** I HAVE DONE SUMMER INTERNSHIP FOR 6  
WEEKS FROM K.G.S.G BANK, VARANASI.

## **EXPERIENCE:**

1) Work with a consultancy, synergy innovation pvt Ltd as a hr executive from February 2013 to October 2013 ( part time ).

## **Job responsibility:**

Screening cv,s .

Shortlist candidates according to client requirements.

Lienup the candidates for interview and arrange interview accordingly.

Followup candidates till the interview going on.

Manage or update DAR .

Daily reporting to manager.

2 )work with software company alpha photo soft pvt ltd as a Business development manager cum hiring manager from september 2014 to march 2015.

**Job responsibility:**

Hire or recruit sales team.  
Daily meeting with team.  
Manage and update daily activity report.  
Take reporting of team .  
Daily Reporting to manager.

**PERSONAL DETAILS:**

Husband's name : SWAPNIL YADAV

D.O.B : 11/10/89

GENDER : FEMALE

MARITAL STATUS : MARRIED

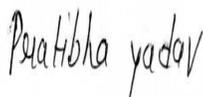
HOBBIES : SINGING, VISITING, PHOTOGRAPHY AND NET SURFING IN FREE TIME.

PLACE : OBRA, SONBHADHRA

**DECLARATION:**

*I Pratibha Yadav here by declare that all the above statement & details are true/complete and correct to the best of my knowledge and believe in the event of any information being found false /incorrect or being detected ineligible before or after the interview ,my candidature is liable to be reject.*

*I would be very grateful for your further information*



**SIGNATURE**