

Monika

House no.685

Guru Nanak Pura , West

Jalandhar , Punjab

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CAREER OBJECTIVE

To achieve personal and professional growth in whichever field to work .To accept challenging job opportunities, this could reveal my inner talent and help me to emerge as a competent.

ACADEMIC QUALIFICATION

- ❖ M.com from Guru Nanak Dev University
- ❖ B.Com from Guru Nanak Dev University
- ❖ 12th with 70.66% from Punjab School Education Board
- ❖ 10TH with 70.30% from Punjab School Education Board

EXPERIENCE

- ❖ Currently working as a service officer in kfin tech. ltd.
- ❖ I have 1 year experience as a assistant accountant .
- ❖ I have 2 years experience as a teacher in TIPS School

COMPUTER SKILLS

- ❖ Basic knowledge of computer

STRENGTH

- ❖ Positive Attitude
- ❖ Friendly Nature
- ❖ Sincere & Honest

PERSONAL PROFILE

- ❖ Date of Birth : 09/11/2002
- ❖ Father's Name : Sh. Ramesh Kumar
- ❖ Gender : Female
- ❖ Marital Status : Unmarried
- ❖ Nationality : Indian
- ❖ Hobbies : Listen Music
- ❖ Language Known : Punjabi , Hindi and English

Declaration

I am that the information and details shared in this resume are correct and inclusive. I take full liability for the correctness of the information.