

RESUME

RAKESH RANJAN

B3-33, Elite Empire
Balewadi,
Pune, MH 411045

rakesh.kits812@gmail.com

+91-9155089199

Objective

To secure a position of Maths teacher at a reputed institution specialized in competitive exams to use my knowledge of mathematical aptitude, analytical & quantitative reasoning skills and my experience with various examinations to mentor aspirants.

Qualification

Degree/Certificate	Institute/School, City	Percentage
B.E. (Electronics & Communication)	Kavikulguru Institute of Technology & Science, Nagpur University	60%
XII th (JIEC Board)	Gossner College, Ranchi	58%
X th (JSEB Board)	Ganesh Lal Agarwal High School	75%

Technical and Interpersonal Skills

- Strong understanding of Quantitative Math Subject.
- Excellent Verbal and Written communication skills.
- Well versed with operating Windows Operating Systems.
- Good knowledge of Microsoft tools like Word, Excel and Power Point
- Well versed with modern teaching methods.
- Excellent in keeping positive and honest environment for students during class hours.
- Open to accept feedback and learn.

Experience

Freelancing Teaching

Oct 2015 – Feb 2019

Location – Ranchi, JH

Profile:

- Taking offline classes on Quantitative Maths.
- Assisting senior faculty with classes of new students.
- Content preparation for Online Teaching for Senior Faculty Teachers.
- Evaluating and Compiling Students Mock exam results
- Organizing doubt clearing sessions.
- Student mentorship and guiding.

Location – Ranchi and Daltonganj, JH

Profile:

- Planning and Conducting Live Online and Offline Maths Classes.
- Conducting additional doubt clearing sessions
- Content Planning, Preparation and Delivery.
- Analysis of past exam papers and updating/changing content based on it.
- Keeping track of recent trends and keeping students/institute up to date with current standards/changes.
- Preparing and Setting Mock SSC Examination/Question Papers and Question Banks.
- Evaluations of assessments and advising students for continuous improvement by giving constructive feedback.
- Integrating information from other areas within and outside the curriculum to enhance student learning.
- Administering academy YouTube channel and organizing content.
- Handling Social Media accounts and pages to grow academy reach.

Achievements and Co-Curricular Activities

- **Cleared three tiers for SSC CGL (*Appeared Document Verification Stage*) four times** from 2016 to 2019.
- Presented paper at national level on “MEMS Technology” conducted by I.S.T.E.
- Mini Project on “Pulse Width Modulation Using D.C Motor”.
- Appeared for NITAT-2011 Aptitude examination.
- Event co-ordinator in Electrometer forum.
- Active member of NSS from 2nd year.