



# SHRAIYA DHINGRA

✉: shraiya0702@gmail.com | ☎: 7042470490

Qualification	Institute	Board / University	Year	% / CGPA
M.Com (Finance)	Amity College of Commerce & Finance	Amity University	2022	9.11/10
B.Ed	Amity Institute of Education	Amity University	2020	7.32
B.Com Honours	School of open learning, Delhi	Delhi University	2017	53%
XII	Holy Child School, Ghaziabad	ISC	2013	65%
X	Holy Child School, Ghaziabad	ICSE	2011	72%

## WORK EXPERIENCE

PAPERPEDIA PVT. LTD.		Academic Research Writer
<b>Roles and Responsibilities</b>	Academic research writer in accounting subject Structured and written research proposals; Conducted proper research for research paper on given titles	
CHEGG PVT. LTD		Subject Matter Expert
<b>Roles and Responsibilities</b>	Subject matter expert in Accountancy Providing complete solutions to the problems in a systematic and detailed manner	
TRIVIUM EDUCATION SERVICES PVT. LTD.		Subject Matter Expert
<b>Roles and Responsibilities</b>	Subject Matter expert in Operations Management Working full time as a SME for the bartleby platform. Providing detailed step by step solution to the questions of the subject Operations management	

## INTERNSHIPS

<b>Career Dreams Education &amp; Money barthers</b> 2021	Finance Intern working in the domain of Financial Management & Analysis along with Business Research and Development and Team leader of 30 interns
<b>Amity International School, Vasundhara, Gzb</b> JULY 2019 - SEPTEMBER 2019	Present subject matter to students under the direction and guidance of teachers, using lectures, discussions or supervised role-playing methods. Prepare lesson plan materials, bulletin board displays, use computers, audio-visual aids, and other equipment and materials to supplement presentations.
<b>Panchsheel Balak Inter College, Noida</b> September 2019 – October 2019	Establish clear objectives for all lessons, units and projects and communicate those objectives to students. Adapt teaching methods and instructional materials to meet students varying needs and interest in subjects like Accounts and Business Studies.

## PROJECTS

<b>Money barthers</b> 2021	A project report on the organizational study with reference to "Money barthers- understanding about the financial instruments, investments and other financial services
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## POSITIONS OF RESPONSIBILITY

<b>Ghaziabad Youth Club, 2019</b>	Core member of the Organizing Committee to manage the raahgiri event in Ghaziabad.
<b>Skillsphere Education, 2020-Present (Freelance)</b>	Conducted MUN workshops and sessions on Public Speaking. Teaching students in groups, using various teaching methods, such as lectures, discussions and demonstrations.
<b>International Conference, 2018</b>	Volunteered in managing the International Conference and various other events at University Level.

## EXTRA CURRICULAR ACTIVITIES

<b>Atulasha Event, 2018</b> <b>Rotary Club, 2016-2017</b>	<ul style="list-style-type: none"> <li>Awarded 1<sup>st</sup> Prize for the best committee in managing the event.</li> <li>Organised events and workshops in regard to cleanliness drive in Ghaziabad, taught in NGOs and other schools in slum areas, Organised small events in these NGOs.</li> </ul>
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