

# RASIKA GUPTA

Date of birth – 03-07-1991, Gender – Female

Contact No.: 8853204915

Email : rasikagupta303@gmail.com

Permanent Address : Flat No 403, Bldg No. 002, Ved Vihar Appt, Kothrud, Pune- 411029.

## EDUCATIONAL QUALIFICATION

<b>MBA-IB (Finance)</b>	<b>Institute of Management Studies, Banaras Hindu University (2012-14)</b> 74.3%
<b>B.com</b>	Pandit Prithvinath College (c.s.j.mu.), Kanpur (2009-2012) 62%
<b>School</b>	Class XII –Seth Anandram Jaipuria School, Kanpur (I.S.C. , 2009) 88%
	Class X – Seth Anandram Jaipuria School, Kanpur (I.C.S.E. , 2007) 88.6%

## WORK EXPERIENCE

<b>Work Experience (8+ Years)</b>	<b>01 December 2021 – Present</b>	<b>Edusolace</b>	<b>Owner &amp; Faculty</b>
	<p>- Teach English Grammar, Reasoning and Current Affairs for competitive exams like Bank PO/Clerk, SSC CGL/CHSL, Railways etc.</p> <p>- Run Youtube channel – Edusolace (educational platform for govt. exams) having 2000+ subscribers at present.</p>		
	<b>30 November 2015- 30 October 2021</b>	<b>State Bank of India</b>	<b>Deputy Manager</b>
	<p>My key responsibilities were as follows:</p> <p>- Perform managerial tasks, such as supervision of clerical work, taking decisions for the benefit of the bank, managing cash balance etc.</p> <p>- Verify loan related documents and make on site visit of loan availing parties.</p> <p>- Promote various products of the banks. Cross-sell mutual funds, general and life insurance policies to customers.</p> <p>- Handle customer complaints and address various customer related issues such as discrepancies in accounts, rectification of undue charges and services provided by the bank.</p>		

**12 May 2014 – 2 April 2015      Kalpataru Ltd., Mumbai      Management Trainee**

My key responsibilities were as follows-

- Handle after possession maintenance related issues.
- Raise bills and generate reports from SAP
- Follow-up for payments and ensure collections.
- Manage customer relationships & ensure adherence to procedures

**Summer  
Internship  
(2 months)**

**9 May'13-11 July'13      Ansal Properties and Infrastructure Ltd, Lucknow      Summer Intern**

- Worked on the project titled **“An examination of home loan and construction loan procurement in real estate industry”**.

#### **AWARDS AND ACHIEVEMENTS**

- Rewarded for onboarding maximum number of customers on online platform SBI-YONO in region.
- Stood third in Manthan, case study competition, **TECHNEX, I.I.T B.H.U.** 2013.
- Stood second in Criconometrica, **METTLE, I.I.T. B.H.U.** 2012.
- Won painting competition organized by **Allianz Bajaj ‘Colors of my future’**.
- Awarded concession in fees for doing well in academics.

#### **ACADEMIC PROJECTS**

- Worked on the project titled **“Effect of financial ratios on profitability of banks in India “**. **Regression analysis in SPSS** was used to estimate the effect of financial ratios on profitability of banks.
- Prepared a **Business Plan** related to healthy fast food eatery selected for the final round of **National Youth Idea Challenge** conducted by **Indian School for Entrepreneurs and Enterprise Development (ISEED)**.

#### **CERTIFICATIONS**

- NSE’s Certification in Financial Markets (NCFM) **Currency Derivatives**.
- NSE’s Certification in Financial Markets (NCFM) **Wealth Management**.
- NISM Certification in **Mutual Fund**
- CAIIB certified from Indian Institute of Banking and Finance (IIBF)

**SKILLS**

- Proficient in M.S. Office.
- Good in communication.
- Analytical and logical approach in solving problems.
- Creative.

**LINGUISTIC SKILLS**

- English (full proficiency)
- Hindi (full proficiency)

**EXTRACURRICULARS**

- Undertook a session on animation and showcase of animated feature film “Delhi Safari” conducted by director of Krayon Pictures.
- Poetry published in Hindustan Times and in school chronicles.
- Participated in various cultural activities in school and college.

**DECLARATION:**

I hereby declare that the information given above is true to the best of my knowledge and belief.