

# SONIA PRASAD

## PERSONAL DETAILS: -

- Address: Model Town Extension D Block Ludhiana, Punjab 141003
- Email ID: [soniaprasad970@gmail.com](mailto:soniaprasad970@gmail.com)
- Contact no. 9988340023
- DOB: 12-July-1997

## CARRIER OBJECTIVE: -

- Always want to give best performance.
- To reach best height in my sincerity & hard work.
- To secure a challenging position in a reputable organization to expand my learning, knowledge and skills.

## WORK EXPERIENCE: -

- **SENIOR TELE COUNSELOR** in Narayana-E-Techno School Ludhiana, Punjab (September 2022 to Present)
- **TELE CALLER** in EGS Immigration – Ludhiana, Punjab ( July 2021 to August 2022)
- **HR RECRUITER** (Internship) – LUDIFU (WFH) (February 2021 to June 2021)

## EDUCATION: -

- **Diploma In Computer Application** – Akash Webs Institute Ludhiana, Punjab ( June 2018 to July 2019)
- **B.A Honours** from Government College Girls – Ludhiana, Punjab (July 2016 to May 2019)
- **Senior Secondary In Humanities** – Atam Public Sr Sec School (April 2014 to March 2016)

## SKILLS / IT SKILLS: -

Fine Arts, Hindi Proficiency, Typing, HR Recruiter, Tele caller, Computer Skills, Empathy, Teamwork, Communication Skills

**LANGUAGES: -**

- Hindi
- Punjabi
- English

**I here by declare that the above-mentioned details are true to the best of my knowledge.**

**DATE:**

**SIGNATURE**