

# CURRICULUM-VITAE

<b>SANJAY RAJAK</b> E-Mail : rsanju2110@gmail.com	<b>Present Address</b> : bul bul Pura , Ghasmandi kilagate, Gwalior (M.P)  <b>Mobile no:-8871897252</b>
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## Objective:

To strive towards organizational and personal excellence by pursuing a challenging career that provides opportunities to learn, lead and grow in a highly competitive business environment.

## Educational Qualification:

S.N.	Class	Institute	Board/University
1	B.com	M. L. B. College Gwalior	Jiwaji university Gwalior (M.P)
2	12 <sup>th</sup>	P.R.higher secondary school Gwalior	MP Board Bhopal
3	10 <sup>th</sup>	New adarsh . H.S. School Gwalior	MP Board Bhopal

## Computer Skills:

- Good knowledge of computer ( MS-Office, MS Excel, Power point& internet)
- > D. C. A (from makhanlal chaturdevi bhopal)
- > TALLY (from Rom computer Gwalior)

## WORK EXPERIENCE

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- > more than 1 year experience in mahendras institution and 1 year other institution as faculty

## Strengths:

- Positive Attitude

- Takes initiative & commitment towards work
- Desire to achieve target results.
- Disciplined
- Good communication skills

### **Interest:**

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- Reading Newspaper
- Watching New
- Playing Cricket
- Listening music

### **Personal Details:**

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**Name** : **Sanjay rajak**  
**Father's Name** : Shri ramsanehi rajak  
**Permanent address** : **bulbul Pura ghasmamdi**  
Kilagate , Gwalior  
(M.P)  
**Date of Birth** : 05/01/1995  
**Gender / Status** : Male / Single  
**Language Known** : English, Hindi  
**Place** : Gwalior (M.P)  
**Email address** : **rsanju2110@gmail.com**

### **Declaration:**

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I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

**Date:**

**Thanks**

**Place:**

**GWALIOR**

**8871897252**

