



SITARA KUMARI

Contact

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New Delhi 110045

HOBBY AND INRERESTS

Traveling
Making new friends
Learning new thing
Dancing

Skills

Self motivated
Quick learner
Passionate towards my
work
calm and polite
active listening
multitasking efficiency

Education

Bachelor of Arts: Arts, 04/2016 • 06/2019
Cossner college Ranchi - Ranchi
HSC: Science, 03/2014 - 06/2016
Curu Nanak School Ranchi - Ranchi
10th, 03/2013 • 03/2014
Christ Raja high School chandwa -
Chandwa

CERTIFICATIONS

Diploma In Aviation certified
D C A + Tally certified

Experience

Customer Service Executive,
09/2022 - 06/2025
Inter globe aviation ltd - New
Delhi, India
. Maintained excellent customer
satisfaction by delivering high
quality customer service and
dealing with all matters
appropriately.

Customer Sales and Service
Agent, 01/2021- 0B/2022
Tata 1mg - New Delhi, India
, Increased sales targets by
developing and maintaining
strong relationships with new
and existing customers.

Customer Sales Assistant,
02/2020 • 01/2021
Wishfin - Noida, India
• Met sales targets through
proactive promotion and
excellent customer service

SUMMARY

Experienced in delivering top-notch customer service, resolving issues quickly and maintaining high satisfaction levels. Excel at communication, building rapport with customers, and working under pressure. Committed to enhancing customer experience and fostering loyalty through positive