

Sraya Dutta  
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### Career Objective

Seeking for an opportunity to work for the welfare of co-operative environment in order to get the task accomplished in timely, reliable and efficient manner.

### Key Skills

- Accounting and tax compliance.
- Core knowledge of Accounts.
- Excellent understanding of commerce subjects.
- Proficiency in computer skills like MS office and account softwares.
- Excellent in organize and deliver seminars.

### Strengths

- Sincere and honest.
- Hardworking.
- Planning and problem solving skills.
- Leadership qualities.

### Academic Qualification

- M.Com (Accounts) from Calcutta University with an aggregate of 55%.
- B.Com (Accounts) from Jogesh Chandra Chowdhuri College with an aggregate of 62%.
- ISC from Maria's day school with an aggregate of 85%.
- ICSC from Maria's day school with an aggregate of 83%.

### Achievements

- Secured first position in B.Com at college level and was awarded a gold medal
- Got first prize in Debate Competition.
- Received best Captain award in ISC.

### Extra-Curricular Activities

- Event organizer for the Annual Day Function in School.
- School captain
- Participated in various cultural activities in college.

### Work profile

Appointed as English faculty in Mahendra's Education Pvt Ltd(4 years app.)

### Hobbies

- Wall painting
- Drawing.

## Personal Details

-Date of Birth: 20 th june 1992

-Languages known: Hindi, Bengali and English.

-Address: 31, Baroda Charan Bhattacharjee lane. Howrah -711101