

# Vandana Yadav

Email: [vandanay0725@gmail.com](mailto:vandanay0725@gmail.com) | Phone: 8957184241 | LinkedIn: <https://www.linkedin.com/in/vandana-yadav-258843263>

## PROFESSIONAL SUMMARY

Detail-oriented and analytical graduate with a strong foundation in finance, accounting, and business analytics. Skilled in tools like Advance MS Excel, Tally, Power BI, SQL, and Data Visualization techniques to support decision-making and improve operational efficiency. Completed accounting and audit processes, with hands-on experience in financial recordkeeping, GST/TDS filings, and data analysis. Strong communication and interpersonal skills, with the ability to collaborate effectively across teams. Eager to contribute to a dynamic organization by leveraging financial insights and analytical acumen to drive growth and efficiency.

## TECHNICAL SKILLS

- **Finance & Accounting:** Financial Statement Analysis, Ratio Analysis, Capital Budgeting, Time Value of Money.
- **Accounting Tools:** Tally ERP, MS Excel, MS Office (Advanced Formulas), Journal Entries, Ledgers, Trial Balance
- **Business Analytics Tools:** Power BI, Microsoft Excel (Advanced), Basic Python, Basic SQL, Tableau
- **MIS & Reporting:** Data Summaries, Excel-Based Schedules, Presentation of Financial Insights

## EXPERIENCE & PROJECTS

### Virtual Intern – Artificial Intelligence Infosys Springboard (Remote)

June 2025 – Present

- Built a **real-time AI-powered strategic intelligence platform** using OpenAI GPT for **NLP and sentiment analysis** of news, Twitter, and public datasets.
- Enabled organizations to **monitor competitors, detect market trends, and gain actionable insights** through automated data collection, processing, and visualization.

### INFOSYS SPRINGBOARD- Pragati: Path To Future (Cohort-4) Program (Citizen Data Science Resources (Tech skills))

Jan 2025 – Present  
Gurgaon, India

- Gained skills in **Excel formatting**, data documentation, and presentation clarity.
- Created sample reports and simulated executive-level communication support.

### TATA Data Visualization Job Simulation

2024-2025

- Analysed retail client data, performed **data cleaning and visualization using Power BI/Tableau**, and created dashboards highlighting key trends.
- Presented insights through a **recorded executive-level presentation** for CEO/CMO stakeholders, showcasing skills in data storytelling and business communication.

### DELOITTE Data Analytics Job Simulation

June 2015

- Conducted **data analysis** using Excel and Tableau to derive actionable insights.
- Built an **interactive dashboard** for client data to highlight trends and KPIs.
- Applied problem-solving and analytical thinking to simulate a real Deloitte project.

### Tally Accounting Mini-Project

2023-2024

- Entered journal entries, posted trial balances and generated GST invoices and performed monthly reconciliation.

## EDUCATION

### Research Paper

University of Delhi, Sri Aurobindo College (E), New Delhi

2025 – 2026 – Present

### Bachelor of Commerce (Honours)

University of Delhi, Sri Aurobindo College (E), New Delhi

2022 – 2025

### INTERMEDIATE

Jagran Public School , Lucknow | **Grade: 86%**

April 2021 – May 2022

### HIGH SCHOOL

Jagran Public School, Lucknow | **Grade: 89%**

April 2019 – May 2020

## CERTIFICATIONS & COURSES

- Artificial Intelligence Primer Certification.
- Python Foundation Certification
- Python for Beginners – Infosys Springboard

June 2025  
March 2025  
Jan 2025

## PERSONAL ATTRIBUTES

- Excellent communication and collaboration abilities.
- Passionate about continuous learning and community engagement.
- Strong analytical and problem-solving skills
- Ethical, professional, and committed to confidentiality.