

Resume

Navjot Kaur

ADDRESS: VILLAGE WARIAN
PURANA

DISTT. TARN TARAN

TEH.. TARN TARAN

PINCODE ..143409

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OBJECTIVE

I WOULD LIKE TO WORK IN A CHALLENGING WORKING ENVIRONMENT WHERE I CAN LEARN AND EXPERIENCE ABOUT EDUCATIONAL AND PROFESSIONAL SKILLS. MY PRIORITY WOULD BE TO ENHANCE THE MANAGERIAL SKILLS AND WORK TO GIVE MY BEST POSSIBLE EFFORTS FOR MY ORGANISATION .

ACADEMIC QUALIFICATION

*. 6 MONTHS COACHING OF BANKING IN AAA BRIGHT ACADEMY, CHANDIGARH

*. B.S.C COMPUTER SCIENCE FROM GURU NANAK DEV UNIVERSITY WITH FIRST DIVISION .

*. 12TH NON MEDICAL FROM SHRI GURU HARGOBIND SAHIB SEN.SEC. SCHOOL ,JAMARAI , TARN TARAN .

*. 10th FROM GOVT.GIRLS HIGH SCHOOL , NAUSHERA PANNUAN. TARN TARAN

WORK EXPERIENCE

WORKED AS A BRANCH IN CHARGE CUM CO ORDINATION AT TOUCHSTONE FOR 2 YEARS.

HOBBIES

* DEALING WITH PEOPLE

* READING

*LISTENING MUSIC

PERSONAL INFORMATION

FATHER'S NAME.. S.HARDEV SINGH

MOTHER'S NAME..BALJIT KAUR

LANGUAGE KNOWN..HINDI , PUNJABI, ENGLISH

DECLARATION

I HEREBY DECLARE THAT ALL THE ABOVE GIVEN INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE