

# RESUME

## SUMIT SHARMA

Mob: 7658834790

H No. 180, KESAR DA CHOWNK, GHANUPUR, KHANDWALA, CHHEHRATA, Amritsar.

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### CAREER OBJECTIVE

To be a successful professional in a globally respected Company and to achieve the objectives of the company with honesty and fairness and to continuously upgrade my knowledge and skills.

### QUALIFICATION SUMMARY

- Matric passed from PSEB in 2014.
- Higher Secondary passed from PSEB in 2016.
- Complete Graduation from GNDU in 2019.
- Complete Dip. In Computerized Accounting in 2020

### SKILLS

Application Software- Tally, MS Office

### PERSONAL INFORMATION

**Date of Birth** : 30 July 1999.

**Father Name** : Pawan Sharma.

**Experience** : Fresher

**Language Known** : English, Hindi, Punjabi.

**Key Skills** : Confident, Hardworking, Polite, Punctual, Can Deal With Work Pressure.

**Interests** : Travelling, Listening Music, Learning New Thing,

### DECLARATION

I hereby declare that above furnished particulars are true to the best of my knowledge and belief.

**Sumit Sharma**