



PHALGUNI POTDAR

OBJECTIVE

"Seeking an entry-level position where I can utilize my adaptable skills, passion for learning, and dedication to contribute effectively while exploring various opportunities for professional growth and development."

PERSONAL DETAILS

DATE OF BIRTH

19/10/1997

PHONE

+91-7225908619

EMAIL

phalgunipotdar19@gmail.com

<https://www.linkedin.com/in/phalguni-potdar-3422311b3>

SKILLS

- Computer proficiency
- Research skills
- Customer service skills
- Basic project management
- Communication Skills
- Writing and editing skills

HOBBIES

- Reading
- Writing
- Travelling

EDUCATION

2019 - 2021

Masters of Zoology

Mata Jijabai Govt Girls P.G. College, Indore
Devi Ahilya University, Indore

2016 -2019

Bachelor of Biotechnology

Govt. P.G. College, Khargone
Devi Ahilya University, Indore

EXPERIENCE

January 2021 - February 2021

Role - Content Writer (Intern) at Sarkari School Organization

Working as content creator and writer in the project " Learning during Lockdown." This project is all about government school initiatives taken during lockdown for education.

15th January 2019 - 31st January 2019

Role - College Student (Intern) at Sanchi Milk Cooperation, Khargone (M.P)