

Rakesh Kumar Dulare
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Objective

To obtain a challenging job and responsibility where I can put my knowledge and skills in making important contribution to the growth of an esteemed Organization and be always on a Learning curve.

My Expertise:-

Summary: In my 8 years of working experience, I have gained a lot of exposure in the educational environment specifically in the **Teaching**. I have experienced both as Trainer and also as a team lead in this environment. I have the advantage of knowing both the educational side along with the communication skills and also the management side of this industry.

As a **Desktop support In-charge**, I am very much involved in the technical side and also the dealings with users. I focus on great technical service while maintaining healthy indicators as required by the organization. This role also requires me to sharpen my multitasking skills, independent, proactive and become a great team player.

As an **Exam cell member**, I am very much familiar with the operations of Examinations (University/others). In this tenure I was involved in many Examinations. My work is to prepare seating plans for **offline** exams and configure network equipment with structured cabling for **online** exams.

As a **System Administrator**, I am very much familiar with the operations of systems in various computer labs. In this tenure I was involved in many online Examinations. My work is to prepare lab plans for exams and configure network equipment with structured cabling for **online** exams.

As a **Trainer** used to train my student about the networking device, fundamental of networking, installation and configuring network.

Technical Expertise:

My technical expertise's are in following technologies,

Languages: C, C++

Web Technology: HTML

Operating system: Windows, LINUX.

Conceptual subjects: Data Structure, computer networks, computer architecture

Typing:- Hindi, English

Work Experience:

October 2010 – still working

- Worked for Millennium group of institutions as an Asst. Prof. and trainer.
- Installation and maintenance of labs.
- Installation of operating system as well as software required for performing practical.
- Closely looking on performance and maintenance of Smart classes.

Roles and Responsibilities

- Worked as assistant Superintendent of Examination.
- Valuator and practical examiner in different universities.
- Coordinator of many workshops and seminars.
- Worked as In-charge Head of Department.
- Computer Lab In-charge.
- Online and offline campus examination coordinator.
- Technical event handling in Annual functions.
- Provide tech support to desktop support team.
- Worked as Deputy Superintendent of examination in various examinations conducted by various organizations like PEB, UPSC, MPPSC, NEET, etc.

EDUCATIONAL QUALIFICATIONS:

DEGREE	YEAR	INSTITUTE/UNIVERSITY	DIVISION
MCA	2009	UIT RGPV, BHOPAL	I
B.SC	2006	BARKATULLAH UNIVERSITY, BHOPAL	II
XII	2002	M.P. BOARD BHOPAL	I
X	2000	M.P. BOARD BHOPAL	I

PERSONAL DETAILS

Father's Name : Mr. G.L. Dulare
Date of Birth : Oct 30, 1983
Marital Status : Married
Language Known : Hindi, English
Hobbies : Yoga, Visiting places, listening to Music
Strengths : Positive attitude, self motivated
Permanent address : S-109 Nehru Nagar, Bhopal (M.P.)

DECLARATION:

I hereby declare that above mentioned details are correct and complete to the best of my knowledge.

Date:

RAKESH KUMAR DULARE

Place: Bhopal