

# **RESUME**

**Kajal Kumari**

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## **Career Objective:**

To pursue a challenging career and be a part of progressive organization that gives a scope to enhance my knowledge and utilizing my skills towards the growth of the organization.

## **Academic Qualification:**

Karim City College,Jamshedpur

B.sc IT (3 year vocational degree course),2018

## **Computer Proficiency :**

Operating System: Windows 7

Application Software: Microsoft office 2007/10/13(Word,Excel,Access,PowerPoint)

## **Key Skills :**

- Co-operative
- Adaptability
- Time Management