

Rahul Kumar Rana

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Objective

To pursue a competent career by challenging myself to be professionally and ethically successful as well as to utilize my passion for law to thrive towards excellence in order to be a beneficial asset for my employer.

Education

DEGREE	INSTITUTE, LOCATION	YEAR
BBA, LL.B. (hons)	ICFAI LAW SCHOOL, THE ICFAI UNIVERSITY, DEHRADUN	2019
Higher Senior Secondary (XII)	Kendriya vidyalaya,kamla Nehru Nagar, ghaziabad	2012
Senior Secondary (X)	Kendriya vidyalaya,nfl, panipat	2010

Training / Internship

NHRC - 2nd Semester – 2015

During the intern period in NHRC (Country Office- Delhi), I did corporate screening for fund raising of several companies like Toshiba, Airtel, etc. I also marked and listed the companies screened and processed the initial stages of fund receiving.

ADV. L.K.VERMA ▪ 4th Semester – 2016

During the time interning under Advocate L.K.VERMA , Advocate of the SAKET court (delhi). I assisted him through his work, read files, wrote briefing of client consulting, made bail applications and assisted in the filing of civil complaints.

ADV. ARUN SHARMA, DEHRADUN ▪ 6th Semester – 2017

During the period, I was exposed to family court, and also made to review old cases, read old files and make new drafts of them. During the one-month period, I was thoroughly educated and informed about the court schedule and the other filing work of my mentor.

ADV.L.K.VERMA (Advocates & Solicitors) ▪ 8th Semester – 2018

Assisted my mentor in various court . appearance, legal research, drafting of various applications and plaint, briefing of files & proof readings. I was also exposed to different kinds of lawsuits during the same period.

Worked in multiple profiles during 2019-2021**Knife bankers college (dehradun)**

- Reasoning faculty for banking exams

Sangam ias circle (dehradun)

- Worked as subject coordinator for csat (aptitude)

Saraswati defence academy

- Worked as a Reasoning and aptitude faculty for ssc cgl

“LESSONS EDUCATION” (Reasoning and aptitude faculty)

- Worked as reasoning and quantitative aptitude faculty for various competitive exams (ssc+bank+Cat)
- Responsible for B2B communication
- Helped in creating more revenue generation opportunities for the institute
- Makes strategies for promotion and growth of the institute
- Used to teach aptitude subjects and allow students to explore concepts through their own curiosity

“FOCUS ACADEMY, DEHRADUN”

- Worked as **Head of Department** (banking exams)
 - Worked as Reasoning and aptitude faculty
 - Setting up sales plan in order to achieve sales targets required by the institute
 - Lead the team and various projects related to academics
 - Assisted the team in making strategies for betterment of Department
 - Worked as quantitative aptitude and verbal reasoning faculty
 - Wrote the content, designed the study material and novel questions (verbal reasoning) for upcoming banking exams
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- WWW.PREPKEEDA.COM
 - Co- founder of prepkeeda.com (online portal related to various competitive exams such as BANKING , CAT , SSC and CLAT)
 - Create fresh content (reasoning and quantitative aptitude) related to competitive exams

Skills

TECHNICAL

OS (Windows 2000 & above); M.S. Office verbal ability

skills and quantitative aptitude

LANGUAGE PROFICIENCY

English and Hindi, Colloquial Punjabi

Hobbies

Reading, Sports, Cooking

Declaration

I hereby declare that all the above-mentioned information is true to the best of my knowledge. (Rahul Kumar Rana)