

Curriculum Vitae

Shweta

H.NO. 3541, Sector 37 D

Chandigarh

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OBJECTIVE

I am a talented, hardworking and ambitious individual with a positive attitude. Looking for a dynamic and challenging opportunity to enhance my learning aptitude and serve the organization with utmost honesty, responsibility and sincerity along with gaining knowledge and experience at the same time.

Educational Qualifications

- ❖ 10th from S.T.D.R. School (Himachal Board) in 2014 with First Division.
- ❖ 12th from S.T.D.R. School (Himachal Board) in 2016 with first Division.
- ❖ Graduation (B.Com) done in from MCM DAV COLLEGE CHANDIGARH (Panjab University) in 2019 with First Division.
- ❖ Post Graduation (M.Com) done from MCM DAV COLLEGE CHANDIGARH (Panjab University) in 2021 with First Division.

EXPERIENCE

- ❖ Currently working with Almighty Institute of Commerce.

STRENGTH

- ❖ Quick Learner
- ❖ Confident and positive attitude
- ❖ Excellent Communication Skills
- ❖ Hard Working and dedicated toward work
- ❖ Punctuality.

HOBBIES

- ❖ Reading Books
- ❖ Listening music
- ❖ Travelling

LANGUAGE PROFICIENCY

- ❖ English
- ❖ Hindi
- ❖ Punjabi

PERSONALPROFILE

Name : Shweta
Father's Name : Sh. Ravinder Kumar
Date of birth : 09-07-1998
Gender : Female
Nationality : Indian
Marital Status : Unmarried

DECLARATION

I hereby declare that the information furnished above is true to best of my knowledge.

(Shweta)